

# General Terms and Conditions of Interota 2020 Hong Kong Optional Tours

## ('Terms and Conditions')

### Definitions

- 1 'The Organizer' refers to Organizing Committee of Interota 2020 Hong Kong, Rotary International District 3450 (Hong Kong / Macao / Mongolia / The People's Republic of China - Guangdong Province).
- 2 Unless otherwise defined, any clauses related to the age of the registrant refer to the age of the registrant as of 27 June 2020, which is day 1 of Interota 2020 Hong Kong.
- 3 '\$' or 'Dollar' refers to United States Dollar (USD).
- 4 The time of the registration system is the official time observed by the Organizer for registrations. The time zone used by the registration system is Hong Kong Time (HKT), which is GMT+8.

### Identification

- 5 In order to be eligible to register for Interota Optional Tour, you must be a registered participant of Interota 2020 Hong Kong.
- 6 Registrants may be required to present identification document for verification of identity upon request by the Organizer. The Organizer reserves the right of final decision regarding any disputes related to the age of a registrant.

### Registration

- 7 Online registration form is accessible via [www.interota2020.org](http://www.interota2020.org).
- 8 Information of different categories for registration are listed in the following table:

Category	Registration Fee (USD)	Registration Period
Pre-Conference Hong Kong Tour	\$349	To be announced
Post-Conference Hong Kong & Macao Tour	\$449	To be announced
Post-Conference Mongolia Tour	\$1,499	To be announced

- 9 Registration fee for '**Pre-Conference Hong Kong Tour**' covers the followings:
  - 3-day full programme (25 June – 27 June 2020)
  - 2-night accommodation arranged by the Organizer
    - Multiple registrants of the same gender will be arranged in a room at full discretion of the Organizer.
  - All meals during the programme, including lunch and dinner on Day 1, breakfast, lunch and dinner on Day 2, and breakfast on Day 3
  
- 10 Registration fee for '**Post-Conference Hong Kong & Macao Tour**' covers the followings:
  - 4-day full programme (1 July - 4 July 2020)
  - 3-night accommodation arranged by the Organizer
    - Multiple registrants of the same gender will be arranged in a room at full discretion of the Organizer.
  - All meals during the programme, including dinner on Day 1, breakfast, lunch and dinner on each of Day 2 to Day 3, and breakfast on Day 4
  
- 11 Registration fee for '**Post-Conference Mongolia Tour**' covers the followings:
  - 6-day full programme (1 July - 6 July 2020)
  - 5-night accommodation arranged by the Organizer
    - Multiple registrants of the same gender will be arranged in a room at full discretion of the Organizer.
  - All meals during the programme, including dinner on Day 1, breakfast, lunch and dinner on each of Day 2 to Day 5, and breakfast and lunch on Day 6
  
- 12 Registration for a particular category will be closed when the specified quota (if applicable) of the category is fully filled, or at the end of the specified registration period of the category, whichever is earlier.
  
- 13 Any unfilled quota (if applicable) of a particular category will not be carried forward to the other category in order of the registration period.
  
- 14 Upon successful registration and payment, the registrant will receive a 'Registration Confirmation Notice' by email from the Organizer. Registrants should check carefully the accuracy of information contained in the 'Registration Confirmation Notice' and inform the Organizer immediately for any discrepancies or questions. Each 'Registration Confirmation Notice' contains a unique ID and registrants are advised to include their unique ID for identification purpose on communications with the Organizer.
  
- 15 **Registration is considered COMPLETED only when the registrant has received the 'Registration Confirmation Notice' by email from the Organizer.**

- 16 The Organizer reserves all rights for making changes to the arrangement for registration, including but not limited to the categories, registration fees, quotas and registration periods. Any changes will be announced via official communications.

### **Payment**

- 17 'PayPal' (including credit card via PayPal) is the official and designated payment system for Interota 2020 Hong Kong.
- 18 **Payment has to be made in FULL by the registrant. Any additional charges incurred from the payment process, including but not limited to currency exchange, commission and handling fee, should be solely borne by the registrant. The registrant is responsible for ensuring that the payment amount is accurate and sufficient for the required registration fee after deduction for any charges.**
- 19 If full payment is not received by the Organizer due to any reasons, such as deduction for charges, the Organizer will inform the registrant to pay the outstanding amount within 15 calendar days in order to complete the registration process. If payment is not duly made within 15 calendar days, the registration will be considered as incomplete and any amount paid already will be forfeited to the Organizer.
- 20 Any incomplete, forfeited or cancelled registration due to circumstances including but not limited to that aforementioned in paragraph 19 will not lead to addition or return of quota for registration if there is a quota for the concerned batched or category.

### **Transfer and Refund**

- 21 Due to limitation in number of participants or any other reasons, the Organizer has the right to cancel the optional tours. Affected participants will receive full refund and can have no objection.
- 22 Other than the circumstances aforementioned in paragraph 21, registration in any optional tours' category is neither transferable nor refundable.

### **Liabilities**

- 23 The Organizer expects all participants to behave properly during the event, which includes the official programme and other personal activities during the stay at the accommodation.
- 24 The Organizer will not assume any responsibility whatsoever for any damage or injury to persons or property during the event. The participants are recommended to arrange their own personal travel and health insurance.
- 25 The Organizer will not be liable for any damage the participants may suffer due to the default or delay in the performance of its obligations, to the extent that such default or delay is caused, directly or indirectly, by an event beyond the reasonable control of the Organizer.
- 26 The registrants will be made completely liable for any damage that happens in their room

throughout the duration of their stay.

- 27 If the registrants exchange rooms internally with other participants without notifying the accommodation's administration, liability for damages will remain liable for any damages suffered to the registrants' original rooms.
- 28 In case of any damage, the registrants are personally liable for any possible charges with the accommodation's administration directly.
- 29 The registrants should follow the tour with air tickets or ferry tickets provided by the Organizer. If the registrants choose to leave the tour of their own free will, it will imply cessation or conclusion of the tour and there will be no refund for the remaining itinerary. The participants shall be solely responsible for themselves. The Organizer or its authorized agents will not be liable for any indirect or consequential loss suffered by the participants.
- 30 The Organizer, its authorized agents or local service has the right to change the programme if exceptional circumstances that cannot be predicted, avoided, or removed (war, riots, strikes, terrorist attacks, sanitary problems, natural disasters, local authorities etc.).
- 31 In the event of unscheduled extension (including a curtailment or cancellation to the tours or services) caused by a force majeure event, including bad weather, war, terrorism, strike or any other cause that is beyond the control of the Organizer, any expenses relating to these unscheduled extensions may charge a reasonable administration fee in respect of administering the cancellation or amendment to the reservation or booking.
- 32 The Organizer shall have no liability for any loss and/or damage that may occur to any of the participants' personal property. The Organizer will not be liable for any indirect or consequential loss suffered by the participants, or any loss of profits or loss of business (direct or indirect) suffered by the participants.

### **Rights in Materials**

- 33 All copyright and other rights in materials provided to the participants during or for the purposes of Interota 2020 Hong Kong Optional Tours are the property of the Organizer.
- 34 The participants are entitled to use such materials only for their own personal study. They are not entitled to copy such materials nor they are entitled to use or authorize others to use them for any commercial purposes.

### **Personal Information Collection Statement**

- 35 During registration for Interota 2020 Hong Kong Optional Tours, personal data will be collected which are necessary for the successful registration to Interota 2020 Hong Kong Optional Tours and for planning any activities and accommodation during Interota 2020 Hong Kong Optional Tours.
- 36 The Organizer as a data user undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data kept are accurate, securely kept and

used only for the purpose for which they have been collected. The Organizer has an obligation to keep your personal data safe in accordance with local and European laws and regulations.

- 37 Personal data provided by you during registration, except for any payment details (no information regarding your credit card details will be recorded by the Organizer whatsoever), will be stored in our database until the completion of Interota 2020 Hong Kong Optional Tours.
- 38 Personal information (including but not limited to name, personal identification document number, e-mail and telephone number) will be used by the Organizer for keeping you up-to-date with developments relating to Interota 2020 Hong Kong Optional Tours and for contacting you for any matters regarding your participation to Interota 2020 Hong Kong Optional Tours.
- 39 Where it is necessary for the purposes of Interota 2020 Hong Kong Optional Tours, the Organizer may share any necessary personal data (except for credit card details) with our partners, supporters and sponsors. If this occurs, we will ensure that our partners, supporters and sponsors will keep any personal data shared with them safe and only for as long as necessary.
- 40 During Interota 2020 Hong Kong Optional Tours and any events related to Interota 2020 Hong Kong Optional Tours, photo-taking and video recording will be conducted to document the events. These photographs and videos will be properties of Interota 2020 Hong Kong and may be published via any channel, online and offline such as, but not limited to the Interota 2020 Hong Kong website and social media.

### **Others**

- 41 The Organizer will do their best to respect all special requirements indicated in the registration forms, but it is not guaranteed that all special requests will be accommodated.
- 42 Registrants are responsible for any necessary visa application. Upon written request by registrants with completed registration, the Organizer will issue a support letter for visa application.
- 43 Each registrant is allowed to register for both Interota 2020 Hong Kong Pre-Conference Tour and Post-conference tour. Any repeated or subsequent registrations after the first registration for the same registrant received by the Organizer will be considered invalid. Any payment made for the repeated or subsequent registrations will not be refunded.
- 44 The Organizer reserves the right to make changes to the published programme without prior notice without any liability on their part. In the event of any such change, registrants and other parties will have no claim against the Organizer and do not entitle any registrants to cancel registration.

- 45 These terms and conditions are applicable to all registrants and participants of Interota 2020 Hong Kong Optional Tours.
- 46 This Terms and Conditions and the relationship between the Organizer and the participants will be exclusively governed and construed in accordance with the laws of Hong Kong Special Administrative Region and destinations included in the tours. The Courts of Hong Kong Special Administrative Region shall have exclusive jurisdiction over any matters arising out of or in connection with it.
- 47 The Organizer reserves the right to add to or modify the above terms and conditions without prior notice.
- 48 All rights reserved by the Organizer. For any disputes, the decision of the Organizer shall be final.
- 49 Wherever used herein, a pronoun in the masculine gender shall be considered as including the feminine gender unless the context clearly indicates otherwise.
- 50 There are multiple language versions of official documents, including but not limited to Terms and Conditions, online registration form and other official communications. In the event of any inconsistency between different language versions, the English version shall prevail.