

General Terms and Conditions of Interota 2020 Hong Kong

(‘Terms and Conditions’)

Definitions

- 1 ‘The Organizer’ refers to Organizing Committee of Interota 2020 Hong Kong, Rotary International District 3450 (Hong Kong / Macao / Mongolia / The People’s Republic of China - Guangdong Province).
- 2 Unless otherwise defined, any clauses related to the age of the registrant refer to the age of the registrant as of 27 June 2020, which is day 1 of Interota 2020 Hong Kong.
- 3 ‘\$’ or ‘Dollar’ refers to United States Dollar (USD).
- 4 The time of the registration system is the official time observed by the Organizer for registrations. The time zone used by the registration system is Hong Kong Time (HKT), which is GMT+8.

Identification

- 5 ‘Rotaractor’ refers to a person who is an active member of a Rotaract club and who is between 18 and 30 years old (inclusive) **as of 27 June 2020**, which is day 1 of Interota 2020 Hong Kong, i.e. who was born between 28 June 1989 and 27 June 2002 (inclusive).
- 6 ‘Interactor’ refers to a person who is an active member of an Interact club.
- 7 ‘Rotary Alumnus’ refers to a person who is a past participant of any Rotary youth programme, including but not limited to Interact, Rotaract, Rotary Youth Leadership Awards (RYLA) and Rotary Youth Exchange.
- 8 Dual Capacity
 - 8.1 A registrant who is in dual capacity of Rotaractor (with active membership) and Rotarian shall register under the ‘Rotaractor’ category.
 - 8.2 A registrant who is in dual capacity of Rotaractor (with active membership) and Rotary Alumnus (past participant of any other Rotary youth programme) shall register under the ‘Rotaractor’ category.
 - 8.3 A registrant who is in dual capacity of Interactor (with active membership) and Rotary Alumnus (past participant of any other Rotary youth programme) shall register under the ‘Interactor’ category.
 - 8.4 A registrant who is in dual capacity of Rotarian (with active membership) and Rotary Alumnus shall register under the ‘Rotarian’ category.

- 9 According to the laws of the Hong Kong Special Administrative Region, the age of majority is 18 years old. Registrants who were born on or after 28 June 2002 are considered minors and are required to complete the '**Parent/Guardian Consent Form**' for registration.
- 10 Registrants may be required to present identification document for verification of identity upon request by the Organizer. The Organizer reserves the right of final decision regarding any disputes related to the age of a registrant.

Registration

- 11 Online registration form is accessible via www.interota2020.org.
- 12 Information of different categories and batches for registration are listed in the following table:

Category	Registration Fee (USD)	Batch	Registration Period
(A) Full Programme			
Rotaractor	\$400	Early Bird	To be announced
	\$499	Batch 1	To be announced
	\$599	Batch 2	To be announced
	\$699	Batch 3	To be announced
	\$799	Batch 4 - Final	To be announced
Interactor	\$599	-	To be announced
Rotarian	\$999	-	To be announced
Rotary Alumnus	\$799	-	To be announced
Other Youth (aged 12 - 29)	\$799	-	To be announced
Rotaractor / Interactor / Rotary Alumnus / Other Youth (aged 12 – 29) (without accommodation)	\$499	-	To be announced
(B) Key Programme Only			
Rotaractor	\$199	-	To be announced
Interactor	\$199	-	To be announced
Rotarian	\$599	-	To be announced
Rotary Alumnus	\$199	-	To be announced
Other Youth (aged 12 – 29)	\$199	-	To be announced

- 13 Registration fee for '**Full Programme**' covers the followings:
- 5-day full programme (27 June - 1 July 2020)
 - 4-night accommodation arranged by the Organizer
 - Multiple registrants of the same gender will be arranged in a room at full discretion of the Organizer.
 - Registrants under 'Rotarian' category may request for upgrade to a single room at an additional cost, subject to room availability.
 - All meals during the programme, including dinner on Day 1, breakfast, lunch and dinner on each of Day 2 to Day 4, and breakfast and lunch on Day 5
- 14 Registration fee for '**Key Programme Only**' covers the followings:
- Key programme including
 - Day 2: Opening Ceremony and Cultural Night
 - Day 5: Worldwide Rotaract Handover Ceremony and Closing Ceremony
 - Selective meals, including lunch and dinner on Day 2, and lunch on Day 5
- 15 Registration for a particular batch or category will be closed when the specified quota (if applicable) of the batch or category is fully filled, or at the end of the specified registration period of the batch or category, whichever is earlier.
- 16 The next batch (if applicable) in order of registration period will not be opened earlier than the specified registration period. Any unfilled quota (if applicable) of a particular batch or category will not be carried forward to the next batch in order of the registration period.
- 17 Upon successful registration and payment, the registrant will receive a 'Registration Confirmation Notice' by email from the Organizer. Registrants should check carefully the accuracy of information contained in the 'Registration Confirmation Notice' and inform the Organizer immediately for any discrepancies or questions. Each 'Registration Confirmation Notice' contains a unique ID and registrants are advised to include their unique ID for identification purpose on communications with the Organizer.
- 18 **Registration is considered COMPLETED only when the registrant has received the 'Registration Confirmation Notice' by email from the Organizer.**
- 19 Registrants with completed registration may register for the following supplemental item(s) at additional costs. Information will be disseminated through emails when they are available.
- Airport transfers (between Hong Kong International Airport and the conference venue)
 - Pre-conference tour and post-conference tour (held before and after the conference period respectively)
 - Any other item(s) deemed appropriate by the Organizer
- 20 The Organizer reserves all rights for making changes to the arrangement for registration, including but not limited to the categories, batches, registration fees, quotas and registration periods. Any changes will be announced via official communications.

Payment

- 21 'PayPal' (including credit card via PayPal) is the official and designated payment system for Interota 2020 Hong Kong.
- 22 **Payment has to be made in FULL by the registrant. Any additional charges incurred from the payment process, including but not limited to currency exchange, commission and handling fee, should be solely borne by the registrant. The registrant is responsible for ensuring that the payment amount is accurate and sufficient for the required registration fee after deduction for any charges.**
- 23 If full payment is not received by the Organizer due to any reasons, such as deduction for charges, the Organizer will inform the registrant to pay the outstanding amount within 15 calendar days in order to complete the registration process. If payment is not duly made within 15 calendar days, the registration will be considered as incomplete and any amount paid already will be forfeited to the Organizer.
- 24 Any incomplete, forfeited or cancelled registration due to circumstances including but not limited to that aforementioned in paragraph 23 will not lead to addition or return of quota for registration if there is a quota for the concerned batched or category.

Transfer and Refund

- 25 Registration in 'Early Bird' batch for 'Full Programme - Rotaractor' category is neither transferable nor refundable; registration in any other batch and category other than that is transferable but not refundable.
- 26 **All registration transfer requests should be submitted to the Organizer on or before 31 May 2020.** Late requests will not be considered.
- 27 The transferor and proposed transferee must have the same gender and must be in the same registration category (such as transferring a 'Full Programme' registration from a Rotaractor to another Rotaractor, or transferring a 'Key Programme Only' registration from a Rotarian to another Rotarian).
- 28 Registration transfer requests will be processed within 15 calendar days. **Registration Transfer is considered COMPLETED only when the transferor has received the 'Transfer Confirmation Notice' by email from the Organizer.**
- 29 Transfer for each registration, which carries a unique ID (UID), can be made once only. Subsequent transfer of registration from those who have completed registration as a result of receiving a registration transfer is not allowed.
- 30 The Organizer reserves the right of final decision for accepting or rejecting any registration transfer requests.
- 31 There will be no refund for a completed registration under any circumstances.
- 32 Payment for any supplemental items (such as airport transfers, pre-conference tour and post-conference tour) is neither transferable nor refundable.

Liabilities

- 33 The Organizer expects all participants to behave properly during the event, which includes the official programme and other personal activities during the stay at the accommodation.
- 34 The Organizer will not assume any responsibility whatsoever for any damage or injury to persons or property during the event. The participants are recommended to arrange their own personal travel and health insurance.
- 35 The Organizer shall have no liability for any loss and/or damage that may occur to any of the participants' personal property. The Organizer will not be liable for any indirect or consequential loss suffered by the participants, or any loss of profits or loss of business (direct or indirect) suffered by the participants.
- 36 The Organizer will not be liable for any damage the participants may suffer due to the default or delay in the performance of its obligations, to the extent that such default or delay is caused, directly or indirectly, by an event beyond the reasonable control of the Organizer.
- 37 The registrants who registered for the package with accommodation provided will be made completely liable for any damage that happens in their room throughout the duration of their stay.
- 38 If the registrants exchange rooms internally with other participants without notifying the hotel administration, liability for damages will remain liable for any damages suffered to the registrants' original rooms.
- 39 In case of any damage, the registrants are personally liable for any possible charges with the hotel administration directly.

Rights in Materials

- 40 All copyright and other rights in materials provided to the participants during or for the purposes of Interota 2020 Hong Kong are the property of the Organizer.
- 41 The participants are entitled to use such materials only for their own personal study. They are not entitled to copy such materials nor they are entitled to use or authorize others to use them for any commercial purposes.

Personal Information Collection Statement

- 42 During registration for Interota 2020 Hong Kong, personal data will be collected which are necessary for the successful registration to Interota 2020 Hong Kong and for planning any activities and accommodation during Interota 2020 Hong Kong.
- 43 The Organizer as a data user undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data kept are accurate, securely kept and used only for the purpose for which they have been collected. The Organizer has an obligation to keep your personal data safe in accordance with local and European laws and regulations.

- 44 Personal data provided by you during registration, except for any payment details (no information regarding your credit card details will be recorded by the Organizer whatsoever), will be stored in our database until the completion of Interota 2020 Hong Kong.
- 45 Personal information (including but not limited to name, personal identification document number, e-mail and telephone number) will be used by the Organizer for keeping you up-to-date with developments relating to Interota 2020 Hong Kong and for contacting you for any matters regarding your participation to Interota 2020 Hong Kong.
- 46 Where it is necessary for the purposes of Interota 2020 Hong Kong, the Organizer may share any necessary personal data (except for credit card details) with our partners, supporters and sponsors. If this occurs, we will ensure that our partners, supporters and sponsors will keep any personal data shared with them safe and only for as long as necessary.
- 47 During Interota 2020 Hong Kong and any pre-events and post-events related to Interota 2020 Hong Kong, photo-taking and video recording will be conducted to document the events. These photographs and videos will be properties of Interota 2020 Hong Kong and may be published via any channel, online and offline such as, but not limited to the Interota 2020 Hong Kong website and social media.

Check-in

- 48 Every participant, including those who have registered for the package without accommodation, must check-in at Interota 2020 Hong Kong registration desk upon arrival at the venue. Only checked-in participants have the right to participate in the event.

Others

- 49 The Organizer will do their best to respect all special requirements indicated in the registration forms, but it is not guaranteed that all special requests will be accommodated.
- 50 Registrants are responsible for any necessary visa application. Upon written request by registrants with completed registration, the Organizer will issue a support letter for visa application.
- 51 Each registrant is allowed to register once only for Interota 2020 Hong Kong. Any repeated or subsequent registrations after the first registration for the same registrant received by the Organizer will be considered invalid. Any payment made for the repeated or subsequent registrations will not be refunded or allowed for registration transfer.
- 52 The Organizer reserves the right to make changes to the published programme without prior notice without any liability on their part. In the event of any such change, registrants and other parties will have no claim against the Organizer and do not entitle any registrants to cancel registration.

- 53 These terms and conditions are applicable to all registrants and participants of Interota 2020 Hong Kong.
- 54 This Terms and Conditions and the relationship between the Organizer and the participants will be exclusively governed and construed in accordance with the laws of Hong Kong Special Administrative Region and the Courts of Hong Kong Special Administrative Region shall have exclusive jurisdiction over any matters arising out of or in connection with it.
- 55 The Organizer reserves the right to add to or modify the above terms and conditions without prior notice.
- 56 All rights reserved by the Organizer. For any disputes, the decision of the Organizer shall be final.
- 57 Wherever used herein, a pronoun in the masculine gender shall be considered as including the feminine gender unless the context clearly indicates otherwise.
- 58 There are multiple language versions of official documents, including but not limited to Terms and Conditions, online registration form and other official communications. In the event of any inconsistency between different language versions, the English version shall prevail.